

BRAWLEY

CALIPATRIA

HOLTVILLE

WESTMORLAND



CALEXICO

EL CENTRO

IMPERIAL

IMPERIAL COUNTY

AGENDA

WEDNESDAY, DECEMBER 14, 2016
6:00 PM or immediately after the ICTC meeting

County Administration Building, 2nd Floor
Board of Supervisors Chambers
940 W. Main St.
El Centro, CA 92243

CHAIRPERSON: JAMES PREDMORE

EXECUTIVE DIRECTOR: MARK BAZA

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Any member of the public may address the Authority for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Authority. The Authority will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. CONSENT CALENDAR

- A. Approval of LTA Board Draft Minutes: September 28, 2016 Page 4

V. REPORTS

- A. LTA Executive Director Report Page 8

VI. ACTION CALENDAR

- A. Fund Request to the Local Transportation Authority (LTA) - Forrester Road/Westmorland Bypass Project Study Report (PSR) Page 10

The ICTC Management Committee will meet on December 14, 2016 and it is anticipated that they will forward this item to the LTA for their review and approval after public comment, if any:

1. Approve the allocation for funding needed in the amount of \$617,500 for the proposed PSR from the 5% State Highway Set-Aside from the Measure D allocations
2. Authorize the Executive Director to execute the necessary agreements with Caltrans

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497

- B. Fund Request to the Local Transportation Authority (LTA) – Security Services at the El Centro 7th and State Streets Bus Transfer Terminal Page 19

The ICTC Management Committee will meet on December 14, 2016 and it is anticipated that they will forward this item to the LTA for their review and approval after public comment, if any:

1. Approve the allocation for funding needed in the amount of \$90,000 for one year for the City of El Centro for security services at the 7th and State Street transfer terminal, from the LTA 2% Transit set-aside from the Measure D allocations as a one-year demonstration.
2. Authorize the Executive Director to execute the necessary agreement between the City of El Centro and the Imperial County Local Transportation Authority.

VII. ADJOURNMENT

- A. Motion to Adjourn

IV. CONSENT CALENDAR

A. APPROVAL OF LTA BOARD DRAFT MINUTES:

SEPTEMBER 28, 2016



Local Transportation Authority

MINUTES FOR SEPTEMBER 28, 2016

VOTING MEMBERS PRESENT:

| | |
|---------------------|------------------------|
| City of Brawley | George A. Nava |
| City of El Centro | Cheryl Viegas-Walker |
| City of Holtville | James Predmore – Chair |
| City of Imperial | Doug Cox |
| City of Westmorland | Lawrence D. Ritchie |
| Executive Director | Mark Baza (non-voting) |

STAFF PRESENT: Kathi Williams, David Aguirre, Michelle Bastidas, Cristi Lerma, Guillermo Gonzalez, Vicky Hernandez

OTHERS PRESENT: Eric Havens: ICTC; David Salgado: SCAG; Charles Brockwell: First Transit; Sam Amen, Marcelo Peinado: Caltrans

I. CALL TO ORDER AND ROLL CALL

Meeting was called to order by Chair Predmore at 6:09 p.m. and roll call was taken.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

No public comment

IV. CONSENT CALENDAR

A. A motion was made by Cox and seconded by Ritchie to approve the July 27, 2016 Minutes for the LTA Board, **Motion Carried.**

V. REPORTS

A. Executive Director Report

The following is the LTA Bond remaining funds as of September 2016:

| Original Bond Funds | | Remaining Bond Funds* | | % Spent |
|---------------------|--------------|-----------------------|----------------|---------|
| Brawley | \$8,155,000 | Brawley | \$1,980,407.19 | 76% |
| Calexico | \$15,410,000 | Calexico | \$6,073,143.97 | 60% |
| Calipatria | \$2,305,000 | Calipatria | \$0 | 100% |
| Imperial | \$6,170,000 | Imperial | \$264,538.74 | 96% |
| County | \$21,935,000 | County | \$626,776.43 | 97% |

VI. ACTION CALENDAR**A. Fund Request to the Local Transportation Authority (LTA) – City of Calexico**

Mr. Baza introduced the Calexico City Manager; Mr. Armando Villa, who was present. Below is a summary of the request.

The City of Calexico has made a request to the LTA for funds from the regional highway set-aside for traffic control staff assistance on State Route 111/Imperial Avenue, for southbound traffic leading to the Downtown Calexico West Port of Entry (POE). During afternoon peak period delays the queue of vehicles can go as far back as 1.4 miles north of the Port of Entry (or .25 miles north of State Route 98/Birch St.). The average daily traffic volume on SR-111/Imperial Avenue is 26,000 to 34,000 vehicles. Based on border crossing volumes it is estimated that 75 percent of the daily vehicles on SR-111/Imperial Ave. have origin and destination in Mexicali, Mexico.

The City's request is \$150,000 for two years for a total request of \$300,000 for Fiscal Year 2016-17 and FY 2017-18. The City is committed to using \$493,580 in available funding sources for FY 2016-17. The City's contribution pays for three (3) full-time employees and three to seven (3 to 7) part-time traffic control staff (contract employees). The LTA request will provide funding for four (4) additional part-time traffic control staff to assist with the weekly afternoon peak hours of delay to the POE to fully fund the seven (7) part-time contract employees needed. The proposed request is a short-term solution to a longer term need as the federal government is under construction to expand the POE in 2018. In 2018, traffic will use SR-111/Imperial Avenue and Cesar Chavez Boulevard to access the Calexico West POE. See attached letter of request. With the two-year request for assistance the City is committed to work with all local, state and federal stakeholders to analyze and evaluate traffic control measures for the opening of the completed Phase 1 construction for the Calexico West POE.

SR-111/Imperial Avenue is a regional corridor for Imperial County and the revenue is available in the highway set-aside program.

Mr. Villa explained the current funding situation in the City of Calexico and stated that this would be a short term request, with ICTC's assistance in helping find a long term solution.

Two questions were posed by Ms. Viegas-Walker. 1. Are there any street improvements taking place in the area? Currently, there are street improvements on 2nd Street to the New River. 2. Have we used LTA funds to for staffing before? There have been no LTA expenditures in the past for staffing.

Mr. Nava asked if other projects would be impacted by this request. Mr. Baza stated they should not.

There was further discussion. Ultimately Mr. Baza found that there were no concerns moving forward with the request.

The ICTC Management Committee met on September 14, 2016 and forwarded this item to the LTA for their review and approval after public comment, if any:

1. Approved the allocation for additional funding needed in the amount \$150,000 for 2 years for a total request of \$300,000 from the Regional Highway set-aside from the Measure D allocations

2. Authorized the Executive Director to execute the necessary agreements between the City of Calexico and ICTC

A motion was made by [Nava](#) and seconded by [Cox](#), **Motion Carried unanimously.**

VII. ADJOURMENT

- A. A motion was made by [Cox](#) and seconded by [Ritchie](#), **Motion Carried unanimously.**
Meeting Adjourned at 6:25 p.m.

V. REPORTS

A. LTA EXECUTIVE DIRECTOR REPORT

BRAWLEY

CALIPATRIA

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CALEXICO

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Memorandum

Date: December 9, 2016
To: Local Transportation Authority
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the LTA meeting of December 14, 2016:

1. **LTA Bond Projects:** Refer to the attached LTA Bond PowerPoint handout for LTA Sales Tax Revenue Bond funded projects processed to date. The following is the LTA Bond remaining funds as of November 2016:

| Original Bond Funds | |
|----------------------------|--------------|
| Brawley | \$8,155,000 |
| Calexico | \$15,410,000 |
| Calipatria | \$2,305,000 |
| Imperial | \$6,170,000 |
| County | \$21,935,000 |

| | Remaining Bond Funds* | % Spent |
|------------|------------------------------|----------------|
| Brawley | \$1,981,551.46 | 76% |
| Calexico | \$6,076,653.01 | 60% |
| Calipatria | \$0 | 100% |
| Imperial | \$264,751.56 | 96% |
| County | \$0 | 100% |

2. **Member Agency Coordination:** FY 2015-16 Maintenance of Effort documentation will be needed before the audit begins. Updated Expenditure Plans from all agencies are also needed for FY 2015-2016.

*1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
 Phone: (760) 592-4494, Fax: (760) 592-4497*

VI. ACTION CALENDAR

- A. FUND REQUEST TO THE LTA—FORRESTER
ROAD/WESTMORLAND BYPASS PROJECT STUDY
REPORT (PSR)

BRAWLEY

CALIPATRIA

HOLTVILLE

WESTMORLAND



CALEXICO

EL CENTRO

IMPERIAL

IMPERIAL COUNTY

December 9, 2016

James Predmore, Chair
Local Transportation Authority
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

SUBJECT: Fund Request to the Local Transportation Authority (LTA) – “Forrester Road / Westmorland Bypass” Project Study Report

Dear Board Members:

Forrester Road and the Westmorland Bypass are identified in our Imperial County Long Range Transportation Plan as one of our regionally significant corridors. Forrester Road is a County two-lane road that handles approximately 9,600 vehicles per day with up to 30 percent trucks, with a significant portion of this traffic being trucks carrying agricultural products between Interstate 8 and SR-86. LTA staff is requesting \$617,500 from the State Highway 5% set-aside allocation fund. If approved, the funds will come from the LTA through a cooperative agreement of Memorandum of Understanding between ICTC and Caltrans.

The Project Study Report (PSR) will be the guiding document to research and evaluate options for improvements to Forrester Road, which could include widening, realignment, signalization, utility relocations, and/or upgrading the roadway to state highway standards and incorporating into the State Highway System as a replacement route for SR-86. The PSR will build upon the Forrester Road Corridor Study which was completed in early 2000’s. The study will also evaluate the potential need for alternative alignments and phased strategies from operational improvements to the planned widening to four-lanes.

The ICTC Management Committee will meet on December 14, 2016 and it is anticipated that they will forward this item to the LTA Board for review and approval after public comment, if any:

1. Approve the allocation for additional funding needed in the amount of \$617,500 from the State Highway 5% set-aside from the Measure D allocations.
2. Authorize the Executive Director to execute the necessary agreements between the Caltrans and ICTC.

Sincerely,



MARK BAZA
Executive Director

Attachment
MB/cl

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497

DEPARTMENT OF TRANSPORTATION

DISTRICT 11
4050 TAYLOR STREET, M.S. 120
SAN DIEGO, CA 92110
PHONE (619) 688-6668
FAX (619) 688-3122
TTY 711
www.dot.ca.gov



*Serious drought.
Help save water!*

October 14, 2016

11-IMP- 86, 8
PM 6.0/28.0; R33.8/R34.2
Program Code 40.50.400.00
EA 11-42630K; EFIS 11-16000134

TO: JOSEPH HULL, Ext 3633
Deputy District Director, Program and Project Management
Caltrans, District 11

FROM: PAUL Y. HSU, Ext 3157
Project Manager, Program and Project Management
Caltrans, District 11

SUBJECT: **COOPERATIVE AGREEMENT REPORT**

1) INTRODUCTION

This Cooperative Agreement Report (CAR) will be used as the authorizing document to enter into a Cooperative Agreement in order to prepare a Project Initiation Document (PID). The Imperial County Transportation Commission (ICTC) has requested that the California Department of Transportation (Caltrans) prepare the PID for this project.

This project proposes the addition of two lanes on Forrester Road from the existing Interstate 8 (I-8) Overcrossing (OC) to the intersection of Martin Road with State Route (SR) 86 in Imperial County (Exhibit 1). The PID will also look into bypassing a portion SR 86/78 to the south of Westmorland and the relinquishment of existing SR 86.

This project is identified in the **Imperial County Long Range Transportation Plan** (2013 update) as a "Mid-Term" (2015-2025) Project. This CAR proposes that Caltrans enter into an agreement with ICTC in order to prepare a Project Study Report – Project Development Support (PSR-PDS) for the aforementioned work.

Joseph Hull
 Oct 14, 2016

11-IMP- 86, 8
 PM 6.0/28.0; R33.8/R34.2
 Program Code 40.50.400.000
 EA 11-42630K; EFIS 11-16000134

| | | |
|--|---|---------------------------------|
| Project Limits | 11-IMP-86; PM 6.0/28.0 11-IMP-8; PM R33.8/R34.2 IMP Co Road S30 (4 miles w/o SR 86) | |
| Number of Alternatives | 2 | |
| Project Alternatives | 2 | |
| | Current Cost Estimate: | Escalated Cost Estimate: |
| Capital Outlay Support | \$40,000,000 | \$52,200,000 |
| Capital Outlay Construction | \$205,000,000 | \$267,500,000 |
| Capital Outlay Right-of-Way | \$10,000,000 | \$13,000,000 |
| Funding Source | State, Local and other sources | |
| Funding Year | 2025 (nine year escalation) | |
| Type of Facility | 4-lane expressway | |
| Number of Structures | 3 Bridges | |
| SHOPP Project Output | 18.5 Lane Miles | |
| Anticipated Environmental Determination or Document | EIR/EIS | |
| Legal Description | Widen Forrester Road from 2 Lanes to 4 Lanes | |
| Project Development Category | Category 2 | |

2) ISSUE STATEMENT

Forrester Road (S30) is currently a two-lane road. As the Cities of El Centro, Imperial and Brawley continue to grow, SR 86 becomes a less viable throughway for traffic traveling between I-8 and the northern portion of Imperial Valley. Commercial trucks and passenger vehicles are using Forrester Rd as an alternative route to SR-86 thereby avoiding delays caused by traffic signals and other traffic conflicts typically found in city centers. Greater traffic volumes on Forrester Road have led to a decrease in passing opportunities and additional delays due to turning traffic waiting for oncoming traffic to clear.

3) PROPOSAL

Route length is 18.5 miles from the Junction of Interstate 8 to the intersection with State Route 78/86 within the City of Westmorland (Exhibit 1). Two build alternatives will be evaluated.

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Joseph Hull
Oct 14, 2016

11-IMP- 86, 8
PM 6.0/28.0; R33.8/R34.2
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Alternative 1:

Widen existing 2 lane Forrester Road to a 4 lane conventional highway.
Add two general-purpose lanes, one northbound and one southbound, from I-8 to SR-78/86.
Modify the Interchange at Interstate 8 for future traffic and widen the existing bridges from two lane to four lane structures.

Alternative 2:

Construct a four-lane expressway from Junction of Interstate 8 to a new Junction at SR-78.
The new expressway will have a 36-foot median, access control at grade intersections.
Widen bridge on I-8 at Forrester Road 63'.
Widen (or rebuild) the bridge on Forrester Road at New River Canal 132' by 97'.
Widen (or rebuild) the bridge on Forrester Road at Main Canal 152' by 67'.

Caltrans will also examine a realignment of SR 86/78 such that it bypasses the city of Westmorland. This will be an option with both alternatives. Relinquishment of SR 86 (I-8 to Westmorland) will also be considered.

4) ENVIRONMENTAL CLEARANCE

Anticipated Environmental Constraints

Based on the proposed alternatives, an Environmental Impact Report (EIR) and an Environmental Impact Study (EIS) will be the appropriate environmental studies for this project. This level of environmental detail should comply with The California Environmental Quality Act (CEQA) and The National Environmental Protection Act (NEPA). Caltrans will be the lead agency assigned under CEQA and the lead agency assigned under NEPA.

Storm Water Pollution Prevention Plan

On July 15, 1999 State Water Resources Control Board (SWRCB), adopted Order 99-06 DWQ, National Pollutant Discharge Elimination System (NPDES) Permit for Storm Water Discharges from the State of California Department of Transportation (Caltrans) properties, facilities and activities. These projects should conform to the NPDES Permit requirements and Appendix E of the Caltrans Project Planning and Design Guide (PPDG). Appendix E consists of documentation for storm water quality design issues through the development of a Storm Water Data Report (SWDR) and Evaluation Documentation Form for incorporation of Treatment Best Managed Practices (BMPs). A SWDR is need for each project. The SWDR identifies site data, storm water quality design issues, and BMPs designed to minimize pollution potential. The SWDR would also identify permanent treatment BMP's that would be incorporated into the projects, as well as Construction BMP's and Design Pollution Prevention BMP's as determined appropriate.

Joseph Hull
Oct 14, 2016

11-IMP- 86, 8
PM 6.0/28.0; R33.8/R34.2
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5) ADEQUACY

This project will facilitate more efficient goods movement between the lower and upper portions of Imperial Valley. The removal of most interregional truck traffic traveling through the communities of El Centro, Imperial and Brawley will improve travel times, reduce congestion, increase safety and reduce noise along this portion of SR 86.

6) ALTERNATE SOLUTION

The Imperial County Long Range Transportation Plan 2013 Update proposes to widen and improve Forrester Road to a 4-lane arterial by the year 2025. With the possible relinquishment of SR 86 between the City of El Centro and the City of Imperial, Forrester Road is the primary candidate to maintain route continuity by converting this portion into a State Highway. ICTC would like to have Caltrans's involvement during the Project Initiation Document (PID) phase of the project to ensure state standards are considered on a roadway that might eventually become part of the State Highway System (SHS).

In addition to the New River Bridge, there are thirty-nine canal crossings along Forrester Road within the project limits. There are also existing canals that run adjacent (east and west sides) to Forrester Road and parallel the majority of the route.

7) PARTICIPATION

The Department, as owner/operator of the state highway system (SHS), has a statutory and inherent obligation to ensure that all modifications or additions to the SHS, regardless of project sponsor or funding source, are:

- Safe, operational, maintainable, compatible and of good value.
- Providing for the efficient multi modal movement of people and goods.
- In the best interest of the general public.
- Developed and constructed in compliance with laws and regulations that govern the use of State and Federal transportation funds.
- The lead agency for the National Environmental Policy Act (NEPA)/California Environmental Quality Act (CEQA). The Departments funds will support the IQA effort

ICTC has a cost estimate of \$251 million (2012) to build the additional two lanes on Forrester Road. The preliminary cost estimate to complete a PSR/PDS by the Department is broken down as follow:

| | | |
|-----------------------------------|----------------------|------------------|
| Division of Engineering Services | 240 Hours = | \$ 31,200 |
| <u>Caltrans District 11 Staff</u> | <u>4,510 Hours =</u> | <u>\$586,300</u> |
| Total Departmental Cost | 4,750 Hours = | \$617,500 |

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| <u>ACTIVITY</u> | <u>START</u> | <u>FINISH</u> |
|-----------------|--------------|---------------|
| PID | 03/2017 | 06/2018 |
| PA/ED | 09/2018 | 12/2021 |
| PS&E | 03/2022 | 09/2024 |
| CONST | 01/2025 | 09/2027 |

10) RISK

A Risk Register (Exhibit 2) is attached. It identifies items that could affect the scope, schedule and cost of the project. Updates will be done throughout all phases of the project.

11) RECOMMENDATION

I recommend approval of this Cooperative Agreement Report. The project is included in Imperial County's 2007 Transportation Plan and financed by ICTC.

9) LIST OF EXHIBITS

| | |
|-----------|---------------|
| Exhibit 1 | Vicinity Map |
| Exhibit 2 | Risk Register |

Submitted by:

PAUL Y. HSU Date
Project Manager, Advance Planning

Concurrence by:

SAM AMEN Date
Project Manager, Program and Project Management

Approved by:

BILL FIGGE Date
Deputy District Director, Planning & Local Assistance

Approved by:

JOSEPH HULL Date
District Division Chief, Program and Project Management

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This estimate is based on an hourly cost of \$130 per hour. Measure D funds (ICTC’s Local Transportation Funding Measure) will pay for the PSR-PDS.

8) BENEFITS

This project will benefit the traveling public, interregional commerce, and the communities of the surrounding region of Imperial County.

Construction of the recommended improvement can improve the measurable performance by:

- o Reducing travel times.
- o Improves the Level of Service (LOS)
- o Enhancement of Safety.

Participation in support of the Forrester Road Expansion from the community includes:

- Imperial County Transportation Committee (ICTC)
- The City of El Centro
- The City of Brawley
- The City of Imperial
- The City of Westmorland
- The Imperial County Kiwana’s Club
- The Boy Scouts of America Imperial County Troop

9) METHOD OF ACCOMPLISHMENT

The next phase of this project is to enter into a cooperative agreement with ICTC complete a PSR-PDS. Caltrans will prepare the PSR-PDS while ICTC will reimburse the state an amount up to **\$ 617,500.**

ICTC will be the contract administrator for all phases of the project.

| Task # | Description | District Hours | HQ Hours | Total Hours |
|--------|--------------------------------------|----------------|------------|--------------|
| 100.05 | Project Management | 80 | | 80 |
| 150.05 | Problem Definition & Site Assessment | 200 | | 200 |
| 150.10 | Initial Alternative Development | 1,040 | | 1,040 |
| 150.15 | Alternative Analysis | 2,160 | 240 | 2,400 |
| 150.20 | Preliminary Environmental Analysis | 580 | | 580 |
| 150.25 | Prepare and Approve PID | 370 | | 370 |
| 150.40 | Permits During PID (PR/PSR Only) | - | - | 0 |
| 150.45 | Base Maps and Plan | 80 | | 80 |
| | TOTAL HOURS | 4,510 | 240 | 4,750 |

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Brawley

Calipatria

Holtville

Westmorland



Local Transportation Authority

Calexico

El Centro

Imperial

County of Imperial

7243000 LTA 5% State Hwy Set-Aside

| Agency | Project Description | Amount | LTA Board Approval | Funds Disbursed |
|--------------------|---|-----------|--------------------|-----------------|
| Caltrans | Traffic Signal SR 86 & S Main St. Westmorland | \$373,000 | 7/24/2013 | 4/30/2014 |
| County of Imperial | Traffic Signal SR 22 & SR 86 Salton City | \$438,858 | 9/24/2014 | 1/12/2015 |
| Caltrans | Heber Bus Stop & Ped Access SR 86 | \$708,240 | 8/27/2014 | 11/2/2016 |

Totals \$1,520,098

| Agency | LTA 5% Regional Hwy Balance as of 12/09/2016 | \$5,224,871 | Pending projects |
|--------------------|---|-------------|----------------------------------|
| County of Imperial | Traffic Signal SR 86 & Dogwood Rd Imperial County | \$1,680,815 | LTA Board approved on 9/23/2015 |
| City of Calexico | Two year funding for SR 111 Traffic Controllers | \$300,000 | LTA Board approved on 10/26/2016 |
| ICTC | Forrester Road PSR | \$617,500 | On LTA Board agenda 12/14/2016 |

Balance Remaining \$3,861,556

VI. ACTION CALENDAR

- B. FUND REQUEST TO THE LTA—SECURITY SERVICES AT THE EL CENTRO 7TH AND STATE STREETS BUS TRANSFER TERMINAL**

BRAWLEY

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December 9, 2016

James Predmore, Chairman
Local Transportation Authority
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

SUBJECT: Fund Request to the Local Transportation Authority (LTA) – Security Services at the El Centro 7th and State Streets Bus Transfer Terminal

Dear LTA Members:

The City of El Centro has made a request for funds to assist with security services at the 7th and State Street Transfer Terminal in El Centro. The City's request is for \$90,000 for a one-year demonstration phase to determine its future need. Passengers using the bus terminal have complained about their ability to safely use the terminal due to excessive loitering, vandalism, the appearance of drug use/transactions and other violent crimes.

ICTC staff have researched potential funding sources and recommend use of the LTA Transit 2% set aside. These funds are currently used as annual subsidy for the five IVT RIDE paratransit systems in an amount of \$350,000, however there is a small available balance remaining at this time including the amount held in reserve.

Management Committee will meet on December 14th and it is anticipated that they will forward this item to the LTA Board for review and approval after public comment, if any:

1. Approve the allocation for funding needed in the amount of \$90,000 for one year for the City of El Centro for security services at the 7th and State Street transfer terminal, from the LTA 2% Transit set-aside from the Measure D allocations as a one-year demonstration.
2. Authorize the Executive Director to execute the necessary agreement between the City of El Centro and the Imperial County Local Transportation Authority.

Sincerely,

A handwritten signature in blue ink that reads "Mark Baza".

MARK BAZA
Executive Director

MB/ksw/cl

Attachments

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497



October 20, 2016

Chairman and Members
Imperial County Transportation Commission
1405 N. Imperial Ave., Ste.1
El Centro, CA 92243

RE: REQUEST FOR FUNDING

Honorable Chairman and Members of the Commission,

The City of El Centro is respectfully requesting funding through the Imperial County Transportation Commission or any other available funding source that may be available in the amount of \$90,000. This funding would assist with providing additional security at the El Centro Bus Transfer Terminal located at State Street and 7th Street in El Centro. Over the last couple of months, the City particularly the transfer terminal and surrounding areas have been greatly affected by an increase in criminal activity and homelessness. Based on research, an armed security guard salary for 12 hour shift 7 days a week would cost approximately \$88,400 for one year.

Various City departments have taken measures to address these concerns. Some of those measures include an increase in police presence in the downtown area, design plans to install additional lighting in downtown alleys, clean up, and code enforcement efforts. The El Centro Police Department will work closely with additional security if approved, to monitor the transfer terminal and surrounding areas. These efforts will improve the security but will not be enough and therefore, a need for armed security personnel is requested. An armed security guard would provide a sense of security to all the transfer terminal riders coming from different parts of the County.

The City of El Centro is requesting funding in the amount of \$90,000 for a one-year period to assist with addressing the existing security concerns. We believe that once the armed security is in place the major concerns affecting the area should dissipate. With this request, the City is respectfully requesting that you place this item on the agenda for the October 26, 2016 ICTC Commission for consideration.

Sincerely,


for Ruben A. Duran
City Manager

Office of the City Manager

1275 Main Street, El Centro, CA 92243 (760) 337-4540 Fax (760) 352-6177