

BRAWLEY

CALIPATRIA

HOLTVILLE

WESTMORLAND



CALEXICO

EL CENTRO

IMPERIAL

IMPERIAL COUNTY

AGENDA

WEDNESDAY, SEPTEMBER 27, 2017
6:00 PM or immediately after the ICTC meeting

County Administration Building, 2nd Floor
Board of Supervisors Chambers
940 W. Main St.
El Centro, CA 92243

CHAIRPERSON: MARIA NAVA-FROELICH

EXECUTIVE DIRECTOR: MARK BAZA

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Any member of the public may address the Authority for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Authority. The Authority will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. CONSENT CALENDAR

A. Approval of LTA Board Draft Minutes: August 23, 2017 Page 3

V. REPORTS

A. LTA Executive Director Report Page 5

VI. ACTION CALENDAR

A. Fund Request to the Local Transportation Authority (LTA) – State Route 86 (Northbound) Border Patrol Checkpoint Page 6

Staff presentation (5 Minutes)

The ICTC Management Committee met on September 20, 2017 and forwards this item to the LTA Board for their review and approval after public comment, if any:

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497

1. Approve the allocation for funding needed in the amount of \$1.3 Million for expansion of the SR 86 (Northbound) Border Patrol Checkpoint, from the LTA 5% Regional Highway Set-Aside from the Measure D allocations; and,
2. Authorize the Executive Director to execute the necessary agreements between Caltrans, the Imperial County Local Transportation Authority, and Customs and Border Protection.

VII. ADJOURNMENT

- A. Motion to Adjourn



Local Transportation Authority

MINUTES FOR AUGUST 23, 2017

VOTING MEMBERS PRESENT:

City of Calipatria	Maria Nava-Froelich (Chair)
City of Calexico	Bill Hodge
City of El Centro	Alex Cardenas (Alt.)
City of Holtville	James Predmore
City of Imperial	Robert Amparano
City of Westmorland	Larry Ritchie
County of Imperial	Luis Plancarte (Vice-Chair)
County of Imperial	Ryan Kelley
Executive Director	Mark Baza (non-voting)

STAFF PRESENT: Kathi Williams, Virginia Mendoza, Michelle Bastidas, Vicky Hernandez

OTHERS PRESENT: David Salgado: SCAG; AJ Gaddis: City of Imperial; Jesus Vargas, Marcelo Peinado: Caltrans; Eric Havens: County of Imperial; Eric Estell, Helio Sanchez: First Transit

I. CALL TO ORDER AND ROLL CALL

Meeting was called to order by Chair Nava-Froelich at 6:11 p.m. and roll call was taken.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There was no public comment.

IV. CONSENT CALENDAR

- A. A motion was made by [Predmore](#) and seconded by [Hodge](#) to approve the Consent Calendar, **Motion Carried unanimously.**

V. REPORTS

- A. Executive Director Report

- Mr. Baza stated that the LTA Bond participating agencies remaining fund amounts were in the Executive Director report on page 4 of the August agenda. The Remaining Project Bond funds are according to bank statements dated July 31, 2017.
- Member Agency Coordination and Documentation for FY 2016-17 Audit:
 - o Updated 5-year Expenditure Plans from all agencies are needed for FY 2016-2017.
 - o Maintenance of Efforts Certificates for FY 2016-17 are needed from the following agencies: Cities of Calexico, El Centro and Imperial.

- Submittals of these documents are due to our office by July 31, 2017 in order to proceed with the LTA audit.
- The auditor (VTD) proposes to schedule member agency visits between September 18th and October 6th.

VI. INFORMATION CALENDAR

- A. Imperial County Local Transportation Authority (LTA) Administrative Services Budget Comparison for fiscal years FY 2013-14 to FY 2017-18

Ms. Bastidas stated that the budget was approved at the June 28, 2017 LTA meeting. The Board requested that staff provide additional information regarding the 1% Administrative Services Budget.

The Administrative Services Budget is funded by 1% of the funds received annually for the LTA program. The Administrative Services Budget is used to cover expenses related to the administration of the various components of the LTA Program and the 2012 LTA Bond. These expenditures include but are not limited to auditing, legal services, office supplies and reimbursement to ICTC for staff salaries associated for the proper oversight functions.

Ms. Bastidas stated that the attached to the agenda was the Administrative Services Budget comparison for prior years FY 13-14, FY 14-15, and FY 15-16. The revenues for the 1% LTA administration fund have gradually decreased. In FY 2013-14 revenues received were \$192,940 and for FY 2016-17 revenues received were \$138,581. Staff have decreased expenses accordingly to remain within the budget. Fund balance / operating reserve at year end was used to pay expenses that exceeded the annual budget.

This item was for informational purposes only and no action was requested.

VII. ADJOURNMENT

- A. Meeting Adjourned at 6:18 p.m.

BRAWLEY

CALIPATRIA

HOLTVILLE

WESTMORLAND



CALEXICO

EL CENTRO

IMPERIAL

IMPERIAL COUNTY

Memorandum

Date: September 22, 2017
To: Local Transportation Authority
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the LTA meeting of September 27, 2017:

1. **LTA Bond Projects:** The following is the LTA Bond remaining funds as of August 31, 2017:

Original Bond Funds	
Brawley	\$8,155,000
Calexico	\$15,410,000
Calipatria	\$2,305,000
Imperial	\$6,170,000
County	\$21,935,000

	Remaining Bond Funds*	% Spent
Brawley	\$1,991,343.81	76%
Calexico	\$6,106,682.42	60%
Calipatria	\$0	100%
Imperial	\$0	100%
County	\$0	100%

*Remaining Project Bond funds according to bank statements dated 8/31/2017

The City of Calexico has indicated that they are working on a 2017 Street Improvement Contract and will submit a \$1.9M requisition by the end of the month. They are also preparing for a \$3M Street Improvement Project set to begin in early 2018.

The City of Brawley is working on a Phase XI project that will conclude mid-2018.

2. **Member Agency Coordination and Documentation for FY 2016-17 Audit:**
 - a. Updated 5-year Expenditure Plans are needed for FY 2016-2017 from the City of Holtville.
 - b. Maintenance of Efforts Certificates for FY 2016-17 are needed from the following agencies: Cities of Calexico and Imperial.
 - c. Submittals of these documents are due to our office by September 29, 2017 in order to finalize the LTA audit.
 - d. The auditor (VTD) will be visiting member agencies the week of September 25, 2017 for their testing.

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497

BRAWLEY

CALIPATRIA

HOLTVILLE

WESTMORLAND



CALEXICO

EL CENTRO

IMPERIAL

IMPERIAL COUNTY

September 20, 2017

Maria Nava-Froelich, Chair
Local Transportation Authority
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

SUBJECT: Fund Request to the Local Transportation Authority (LTA) – State Route 86 (Northbound) Border Patrol Checkpoint

Dear Members of the Authority:

Since July 2016, ICTC has been meeting with management and staff from Customs and Border Protection's (CBP) Border Patrol, Caltrans and the County of Imperial regarding alternatives to add a second inspection lane at the checkpoint. The goal of the meetings was to identify a feasible option that would meet all agencies requirements, e.g., safety, security, traffic flow, economic development, and possible funding. In August 2017, Caltrans, the County of Imperial and ICTC met with CBP management and operations staff to review the new conceptual alternative prepared by Caltrans.

The cost of the proposal to complete construction is estimated at \$1,300,000. After review and comment the new alternative has met the needs of all agencies described above. Since there is no funding opportunity on the horizon at the federal level one option for possible local funding from our Measure D, Regional Highway Set-aside fund. ICTC staff is prepared to take the fund request to the LTA Board. If funding is approved, Caltrans is amenable to deliver the project on behalf of the region and CBP.

Attached is an illustration of the proposal; a summary of the estimated costs; and, a summary of the LTA expenditures and funding available from the 5% Regional Highway Set-Aside.

The ICTC Management Committee met on September 20, 2017 and forwards this item to the LTA Board for their review and approval after public comment, if any:

1. Approve the allocation for funding needed in the amount of \$1.3 Million for expansion of the SR 86 (Northbound) Border Patrol Checkpoint, from the LTA 5% Regional Highway Set-Aside from the Measure D allocations; and,
2. Authorize the Executive Director to execute the necessary agreements between Caltrans, the Imperial County Local Transportation Authority, and Customs and Border Protection.

Sincerely,



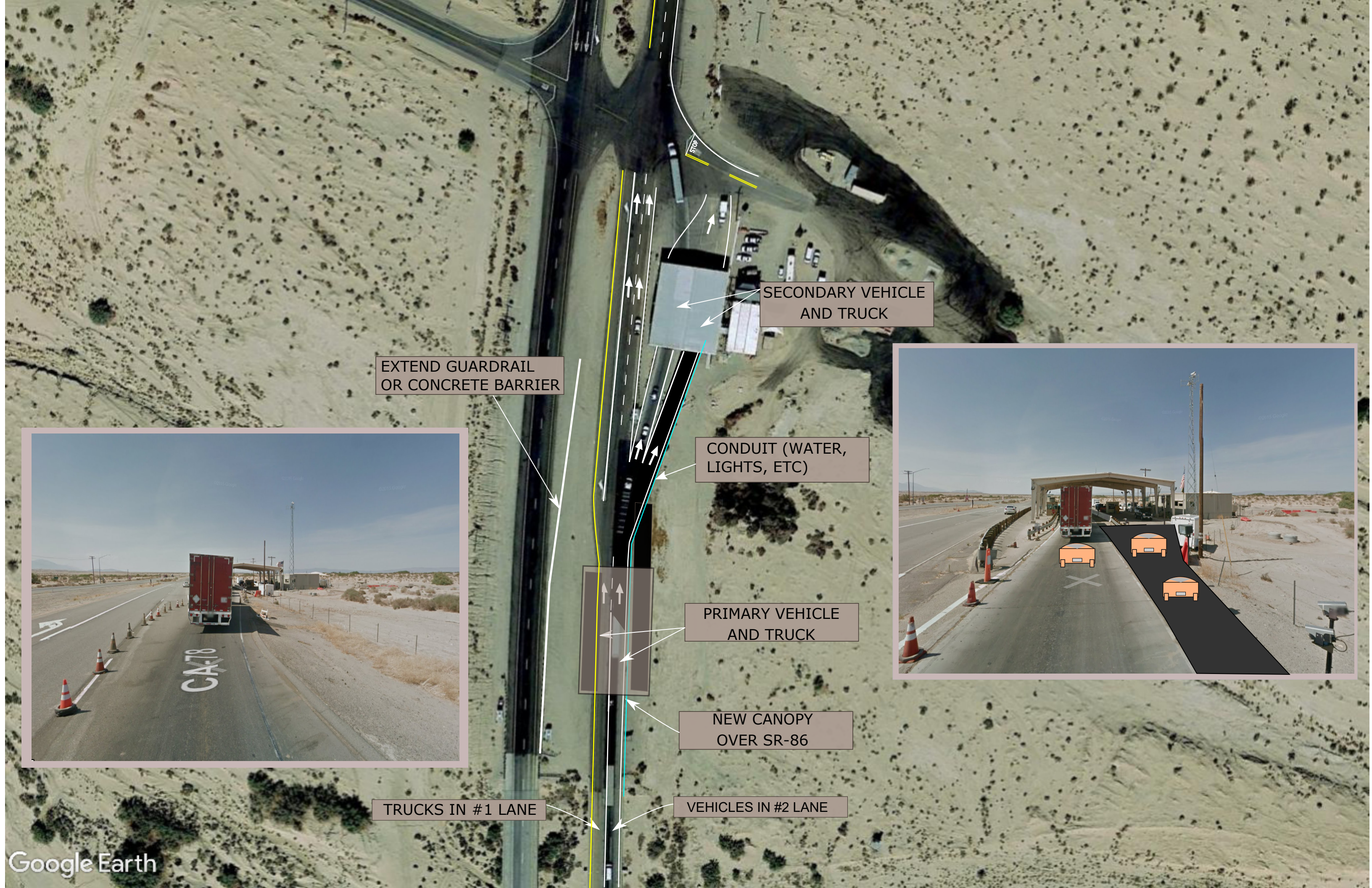
MARK BAZA
Executive Director

MB/cl
Attachments

1405 N. Imperial Ave., Suite 1, El Centro, CA 92243
Phone: (760) 592-4494, Fax: (760) 592-4497

SHADE STRUCTURE OVER STATE ROUTE 86 PROJECT COST ESTIMATE

• EARTHWORK		
• CLEARING, GRUBBING	\$ 10,000	
• EXCAVATION	\$ 10,000	
• STRUCTURAL SECTION		
• Truck Traveled Way HMA Type A (0.45') and CLASS II (0.5')	\$ 50,000	
• TRAFFIC ITEMS		
• Guardrail and End Treatments	\$ 50,000	
• Signing, Striping and Delineation	\$ 30,000	
• Stage Construction	\$ 30,000	
• UTILITIES		
• Lighting, Electrical and Water Line	\$ 70,000	
• MINOR ITEMS	\$ 30,000	
• ROADWAY MOBILIZATION	\$ 30,000	
• SUPPLEMENTAL WORK	\$ 30,000	
• CONTIGENCY	\$ 90,000	
SUBTOTAL ROADWAY ITEMS		\$ 430,000
	\$	
• SHADE STRUCTURE OVER EXPRESSWAY		
• Canopy, anchors and labor		\$ 500,000
TOTAL CAPITAL COST		\$ 930,000
TOTAL SUPPORT COST (40%)		\$ 370,000
TOTAL PROJECT COST		\$1,300,000



EXTEND GUARDRAIL OR CONCRETE BARRIER

SECONDARY VEHICLE AND TRUCK

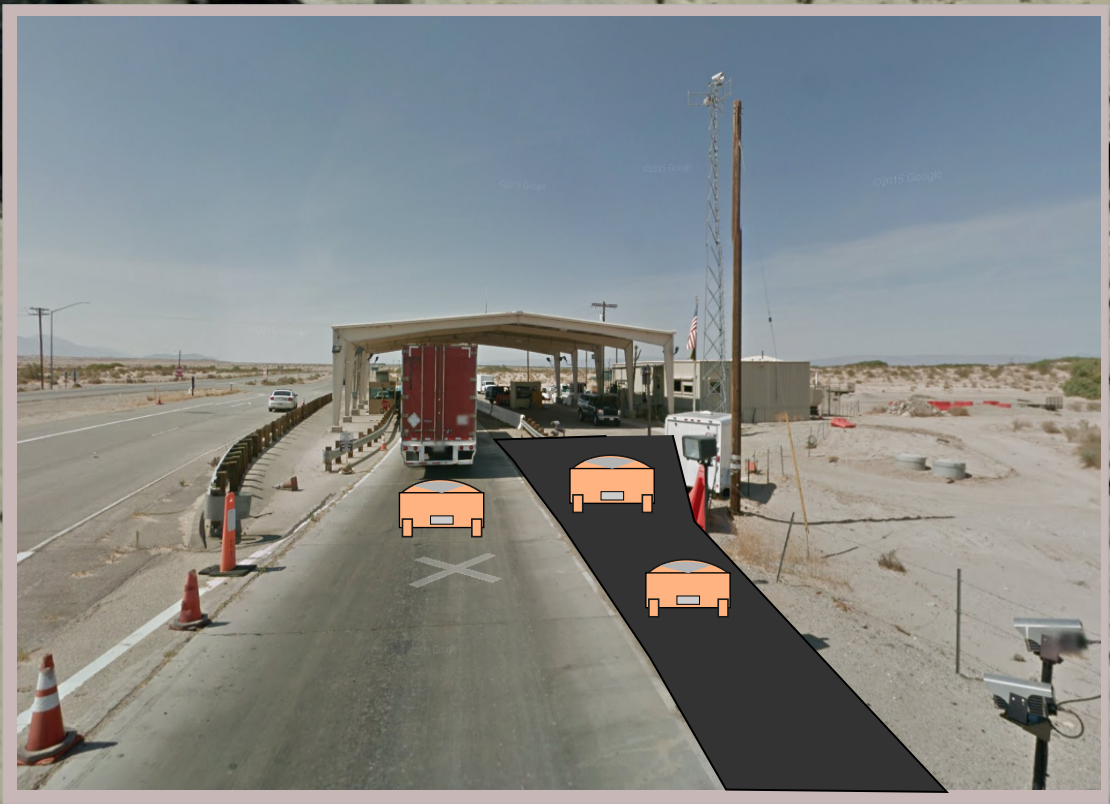
CONDUIT (WATER, LIGHTS, ETC)

PRIMARY VEHICLE AND TRUCK

NEW CANOPY OVER SR-86

TRUCKS IN #1 LANE

VEHICLES IN #2 LANE





242'

12.18'

70.00'

121.37'

51.75'

23.57'

f0

Brawley

Calipatria

Holtville

Westmorland



Local Transportation Authority

Calxico

El Centro

Imperial

County of Imperial

7243000 LTA 5% State Hwy Set-Aside

Agency	Project Description	Amount	LTA Board Approval	Funds Disbursed
Caltrans	Traffic Signal SR 86 & S Main St. Westmorland	\$373,000	7/24/2013	4/30/2014
County of Imperial	Traffic Signal SR 22 & SR 86 Salton City	\$438,858	9/24/2014	1/12/2015
Caltrans	Heber Bus Stop & Ped Access SR 86	\$708,240	8/27/2014	11/2/2016
Totals		\$1,520,098		

Agency	LTA 5% Regional Hwy Balance as of 9/14/2017	\$5,782,084	Pending projects
County of Imperial	Traffic Signal SR 86 & Dogwood Rd Imperial County	\$1,680,815	LTA Board approved on 9/23/2015
City of Calxico	Two year funding for SR 111 Traffic Controllers	\$300,000	LTA Board approved on 10/26/2016
ICTC	Forrester Road PSR	\$617,500	LTA Board approved on 1/25/2017

Available Balance Remaining \$3,183,769