



Imperial County Local Transportation Authority

1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243
Phone: 760-592-4494 | Fax: 760-592-4410

AGENDA

WEDNESDAY, NOVEMBER 08, 2023
6:00 PM or immediately after the ICTC meeting

LARGE CONFERENCE ROOM
1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243

CHAIRPERSON: MIKE GOODSSELL

EXECUTIVE DIRECTOR: DAVID AGUIRRE

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the LTA’s website: <https://www.ltaimperial.com/>

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, Executive Order N-29-20, please contact the Secretary to the Commission at (760) 592-4494 if special assistance is needed to participate in a LTA meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

To Join by Zoom Meeting please click on the following link: Join Zoom Meeting
<https://us06web.zoom.us/j/85162062226?pwd=a6Of22VPa0Yo4YrVYp1JEzBTGkDx5h.1>

To Join by phone dial (669) 444-9171
Meeting ID: 851 6206 2226
Passcode: 073183

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

This is an opportunity for members of the public to address the LTA Board on any subject matter within the LTA’s jurisdiction, but not an item on the agenda. Any action taken because of public comment shall be limited to direction to staff. In compliance with Assembly Bill 361, the meeting will be held remotely and in person. Each speaker should contact the Secretary to the Commission at (760) 592-4494 or by email to cristilerma@imperialctc.org. When addressing the Board, state your name for the record prior to providing your comments. Please address the Board as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the Board; groups or topics will be given a maximum of fifteen (15) minutes. Public comments will be limited to a maximum of 30 minutes. If additional time is required for public comments, they will be heard at the end of the meeting. Please remember to follow the Public Comment

Code of Conduct and respect all people that are present or watching, obey the direction of the Chair and Secretary to the Commission.

IV. CONSENT CALENDAR

- A. Approve Minutes for June 28, 2023 page 4.

V. REPORTS

- A. LTA Executive Director Report page 7.

VI. ACTION CALENDAR

- A. Fund Request to the Local Transportation Authority (LTA) – Proposed fence replacement adjacent to SR 86 on the western boundary of the fairgrounds in the City of Imperial page 10.

The ICTC Management Committee will meet on November 8, 2023, and it is anticipated that they will forward this item to the LTA Board for their review and approval after public comment, if any:

1. Approve the allocation to the City of Imperial for a one-time funding request of \$165,000 from the Measure D 5% Highway set-aside allocations for FY 2023-24.
2. Authorize the Chairman to sign a Memorandum of Understanding (MOU) between the City of Imperial and the Imperial County Local Transportation Authority.

VII. ADJOURNMENT

- A. Motion to Adjourn.

IV. CONSENT CALENDAR

- A. APPROVAL OF LTA BOARD DRAFT
MINUTES FOR JUNE 28, 2023



Imperial County Local Transportation Authority

1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243
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**MINUTES FOR
June 28, 2023**

VOTING MEMBERS PRESENT:

City of Brawley	George Nava
City of Calipatria	Maria Nava-Froelich
City of Calexico	Raul Ureña
City of El Centro	Martha Cardenas-Singh
City of Imperial	Robert Amparano
City of Holtville	Mike Goodsell
City of Westmorland	Absent
County of Imperial	Absent
County of Imperial	Absent

STAFF PRESENT: David Aguirre, Virginia Mendoza, Cristi Lerma, Michelle Bastidas, Maricela Galarza, Angela Delgadillo

OTHERS PRESENT: Eric Havens: Counsel; Gustavo Dallarda, Rafael Reyes, Ann Fox, Mario Orso, Nikki Tiongco, Michelle Gongora: Caltrans; Stacy Mendoza; City of Imperial, Carlos Hernandez;

PUBLIC: Daniela Flores

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Goodsell at 6:50 p.m. and roll call was taken.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT CALENDAR

A. Approved minutes for May 24, 2023. A motion was made by [Ureña](#) and seconded by [Nava-Froelich](#) as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes

City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent

Motion Carried.

V. ACTION CALENDAR

A. LTA Administrative Services Budget FY 2023-24

1. Approved the FY 2023-24 Administrative Services Budget for the Local Transportation Authority

A motion was made by [Nava-Froelich](#) and seconded by [Cardenas-Singh](#) as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent

Motion Carried.

B. Fund Request to the Local Transportation Authority (LTA) and Caltrans Fund Exchange – State Route 98 between Ollie and Rockwood Avenues

1. Approved the allocation of funding in the amount of \$1,000,000 for the right-of-way funding shortfall for the SR-98 Widening Project between Ollie and Rockwood Avenues, from the LTA 5% Regional Highway Set-Aside and,
2. Authorized the Executive Director to execute the necessary agreements between Caltrans and the Imperial County Transportation Commission.

A motion was made by [Ureña](#) and seconded by [Nava-Froelich](#) as presented, roll call:

Agency	Roll Call
City of Brawley	Yes
City of Calipatria	Yes
City of Calexico	Yes
City of El Centro	Yes
City of Holtville	Yes
City of Imperial	Yes
County of Imperial Plancarte	Absent
County of Imperial Hawk	Absent
City of Westmorland	Absent

Motion Carried.

VI. REPORTS

The LTA report was referenced and located on page 20 of the agenda.

VII. ADJOURMENT

- A. Meeting Adjourned at 7:10 p.m.

V. REPORTS

A. LTA EXECUTIVE DIRECTOR REPORT



Imperial County Local Transportation Authority

1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243

Phone: 760-592-4494 | Fax: 760-592-4410

Memorandum

Date: November 3, 2023
To: Local Transportation Authority
From: David Aguirre, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the LTA meeting of November 8, 2023.

1. FY 2022-23 ICLTA Audit has kicked off and is underway. The required documentation has been requested from participating agencies and the audit team has scheduled their planning and procedures for each agency throughout the month of November.
2. 2018 LTA Bond Projects: The following lists the remaining funds for the LTA 2018 Bond.

2018 Original Bond Funds	
Calexico	\$12,375,000
Calipatria	\$1,450,000
Holtville	\$2,940,000

Remaining Bond Funds*		% Spent
Calexico	\$2,767,570	78%
Calipatria	\$0	100%
Holtville	\$0	100%

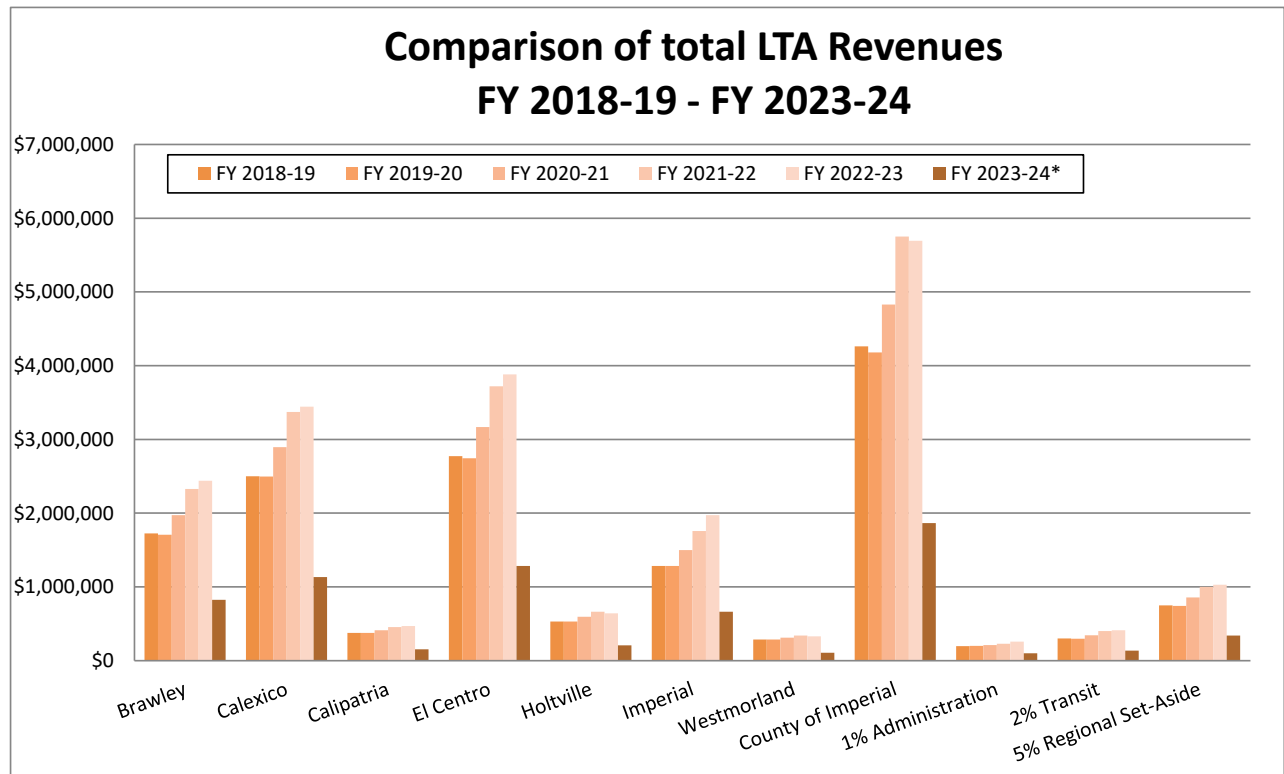
*Remaining Project Bond funds as of Bank Statements dated 9-30-23

3. LTA 2% Transit Set-Aside
 - Total Allocations for FY 2023-24
 - a. IVT Ride \$250,000 (Brawley, Calexico, Imperial, El Centro, Heber & West Shores)
 - b. Available Balance 11/03/23 - \$657,168
4. LTA 5% Highway Set-Aside
 - a. Processed Disbursements - \$4,535,416
 - b. Pending projects - \$4,076,995
 1. Traffic Signal SR 86 & Dogwood Rd Imperial County - \$1,680,815
 2. Forrester Road PSR - \$114,021
 3. SR 86 Border Patrol Checkpoint - \$846,778
 4. Calexico East Port of Entry Bridge Expansion - \$435,381
 5. Caltrans Fund Exchange SR 98 - \$1,000,000
 - c. LTA 5% Regional Hwy Available Balance as of 11/03/23: \$4,503,072

5. LTA FY revenues

LTA Revenues

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24*
Brawley	\$1,725,712.20	\$1,708,309.63	\$1,973,179.09	\$2,329,277.17	\$2,440,857.37	\$824,084.07
Calexico	\$2,498,561.57	\$2,496,364.99	\$2,895,513.18	\$3,373,877.73	\$3,443,349.35	\$1,133,756.56
Calipatria	\$375,882.59	\$375,010.38	\$411,033.42	\$455,012.61	\$467,550.20	\$153,895.28
El Centro	\$2,772,865.22	\$2,745,303.02	\$3,169,283.41	\$3,721,630.08	\$3,882,895.46	\$1,283,303.78
Holtville	\$528,409.50	\$530,539.51	\$592,883.74	\$661,781.67	\$641,483.65	\$207,994.17
Imperial	\$1,283,934.58	\$1,284,456.38	\$1,500,288.41	\$1,758,809.88	\$1,972,479.10	\$661,723.73
Westmorland	\$285,903.42	\$287,435.95	\$312,555.82	\$339,173.06	\$328,432.76	\$107,345.34
County of Imperial	\$4,261,906.22	\$4,179,704.84	\$4,830,782.66	\$5,753,297.52	\$5,695,632.54	\$1,865,921.96
1% Administration	\$195,223.72	\$199,626.70	\$211,624.03	\$227,015.72	\$256,416.23	\$99,199.20
2% Transit	\$299,535.46	\$296,919.39	\$341,874.07	\$400,427.43	\$411,378.42	\$136,284.39
5% Regional Set-Aside	\$748,838.66	\$742,298.46	\$854,685.13	\$1,001,068.57	\$1,028,446.07	\$340,710.99
	\$14,976,773.14	\$14,845,969.25	\$17,093,702.96	\$20,021,371.44	\$20,568,921.15	\$6,814,219.47



VI. ACTION CALENDAR

- A. Fund Request to the Local Transportation Authority (LTA) – Proposed fence replacement adjacent to SR 86 on the western boundary of the fairgrounds in the City of Imperial
 - 1. Approve the allocation to the City of Imperial for a one-time funding request of \$165,000 from the Measure D 5% Highway set-aside allocations for FY 2023-24.
 - 2. Authorize the Chairman to sign a Memorandum of Understanding (MOU) between the City of Imperial and the Imperial County Local Transportation Authority.



Imperial County Local Transportation Authority

1503 N. Imperial Ave., Suite 104, El Centro, CA, 92243
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November 3, 2023

Mike Goodsell, Chair
Imperial County Transportation Commission
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Fund Request to the Local Transportation Authority (LTA) – Proposed fence replacement adjacent to SR 86 on the western boundary of the fairgrounds in the City of Imperial

Dear Authority Members:

The City of Imperial is requesting a one-time fund request of \$165,000 (\$150,000 + \$15,000 Contingency) from the LTA 5% set-aside apportionments to assist in the replacement of fencing located on the east boundary of SR86 near the fairgrounds. A letter from the City of Imperial describing the project details and safety enhancements for pedestrians accessing the well-traveled area is attached for your review.

After the deduction of administrative expenses (1%), the LTA may allocate 5% of its revenue for state highway improvements within Imperial County. Examples of projects previously approved to use this funding are listed below:

- Traffic Signal at SR 86 and S. Main St. in Westmorland
- Traffic Signal at SR 22 and SR 86 in Salton City
- Heber Bus Stop and Pedestrian Access at SR 86
- Two-year funding for SR 111 Traffic Controllers in Calexico (2016)
- Forrester Road PSR
- SR 86 Border Patrol Checkpoint
- One-year funding for SR 111 Traffic Controllers (2019)
- Calexico East Port of Entry Bridge Expansion
- State Route 98 from Ollie Ave and Rockwood Ave

Currently, the LTA 5% available balance is \$4,104,316.

If acceptable, ICTC staff requested that the ICTC Management Committee forward this item to the LTA Board for their review and approval after public comment, if any:

1. Approve the allocation to the City of Imperial for a one-time funding request of \$165,000 from the Measure D 5% Highway set-aside allocations for FY 2023-24.
2. Authorize the Chairman to sign a Memorandum of Understanding (MOU) between the City of Imperial and the Imperial County Local Transportation Authority.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Aguirre', with a stylized flourish at the end.

DAVID AGUIRRE
Executive Director

Attachment

DA/cl



November 2, 2023

VIA EMAIL

Mr. Mike Goodsell, Chairperson
Imperial County Local Transportation Authority (LTA)
1503 North Imperial Avenue, Suite 104
El Centro, California. 92243

RE: CITY OF IMPERIAL REQUEST FOR FUNDING

Honorable Chairman and Members of the Commission;

The City of Imperial respectfully requests one-time funding in the amount of \$150,000 plus a 10% contingency to cover the cost of a fence replacement located on a portion of Highway 86 (HWY-86) in the City of Imperial. This funding request will cover the cost of the deteriorating fence on a property that was transferred from the State of California to the City of Imperial through a Relinquishment of Highway Right of Way Agreement dated March 22, 2016.

The proposed fence replacement is adjacent to HWY 86, between 2nd Street and Marshal Avenue, within the City of Imperial and traverses the western boundary to the California Mid-Winter Fair. The approximate length of the proposed fence installation is 2,880ft with a height of eight (8) feet and four (4) feet of privacy linked fence, three strands of four-point barbwire with SS-40 commercial grade posts. The requested amount is based upon estimates obtained by the city. However, the project will require a formal bid process and the purpose of the contingency is to cover costs/expenses which may not have been included in the estimate such as bonds, insurance and prevailing wage.

HWY-86 is a frequently used road for inter-city travelers and visitors. The Imperial Valley (IV) Fairgrounds hosts several events throughout the year. Many visitors of IV Fairgrounds will attempt to cross through the falling fence as a form of a “short-cut” that poses a safety issue for vehicles travelling through HWY-86 and the pedestrians. The fence replacement along with the partial privacy linked fence will create a secure form of detouring pedestrians to attempt to cross the highway that is not marked for a cross-walk. In addition to the public’s safety, the new fence will add to the beautification of a well-traveled road.

CITY COUNCIL
Katie Burnworth – Mayor
Robert Amparano – Mayor Pro-Tem
James Tucker – Councilmember
Ida Obeso-Martinez – Councilmember
Stacy Mendoza – Councilmember


CITY CLERK
Kristina Shields

CITY MANAGER
Dennis H. Morita

CITY ATTORNEY
Katherine Turner

We respectfully request your assistance in funding the necessitated fence replacement. Should you have any questions or concerns, please contact my office at (760) 355-4373 or email me at dmorita@cityofimperial.org.

Sincerely,



Dennis H. Morita
City Manager